

 BHEL, BHOPAL	(TENDER No. HSE/TPA/2020-21/W6)		REV 00		
	HEALTH SAFETY & ENVIRONMENT ENGINEERING		DUE DATE:		
	SCOPE OF AUDIT AND QUALIFYING CONDITIONS		SUPPLIER QTN NO.		
NOTE					
The "offered" column and where applicable, the "Deviation" & "Remarks" column of this format shall be filled in by the bidder and submitted along with the offer. Inadequate/incomplete, ambiguous, or unsubstantiable information against any of the clauses of the specifications/ requirements can lead to rejection of offers.					
NAME & ADDRESS OF THE BIDDER:					
TELEPHONE NOS:					
FAX NO:					
E MAIL ADDRESS:					
SCOPE: CONDUCTING THIRD PARTY SAFETY AUDIT OF CRITICAL AREAS IN BHEL, BHOPAL AS PER MSHIC RULES 1989					
Sl.No.	DESCRIPTION	TO BE CONFIRMED BY BIDDER	OFFERED	DEVIATION	REMARKS
1	SCOPE OF WORK				
1.1	Walk through round of specific areas	To Confirm			
1.2	Identification of hazards/Risks	To Confirm			
1.3	Evaluation of existing safety systems	To Confirm			
1.4	Submission of Reports	To Confirm			
2	REPORTS TO BE SUBMITTED BY AUDIT AGENCY/AUDITOR ON COMPLETION OF AUDIT				
2.1	Safety Audit Report	To Confirm			
2.2	Suggestion/Recommendation for updation of safety practices of BHEL, Bhopal	To Confirm			
2.3	Suggestion/Recommendation for updation of Emergency preparedness plan	To Confirm			
3	AREAS, OPERATIONS & PROCESSES TO BE COVERED				
3.1	Gas & Power Plant including LPG, Oxygen, Nitrogen storage, Oil fired boiler, Nano cut plant and DG set	To Confirm			
3.2	Electroplating Shop	To Confirm			
3.3	Foundry	To Confirm			
3.4	Centre for Insulation Technology	To Confirm			
3.5	Ultra High Voltage Laboratory	To Confirm			
3.6	Transformer, Capacitor & Bushing Test plant	To Confirm			
3.7	Electrical Motors Test plant	To Confirm			

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3.8	Traction Motors Test plant	To Confirm			
3.9	Central Stores including storage of inflammable materials like Petrol, Diesel, Kerosene, Gas Cylinders & Chemicals	To Confirm			
3.10	Electrical Maintenance Factory	To Confirm			
4	HAZARDS TO BE COVERED				
4.1	Electrical Short/Flash at HV installation	To Confirm			
4.2	Cascade- runaway fire/fire fighting readiness/Hydrant System	To Confirm			
4.3	Explosion of Oil filled HV Equipment	To Confirm			
4.4	Confined Space/ Congestion	To Confirm			
4.5	Access to Fire Site	To Confirm			
4.6	Smoke Accumulation in the event of fire	To Confirm			
4.7	Emergency Escape	To Confirm			
4.8	Sufficiency/Adequacy of Fixed fire fighting/containment system	To Confirm			
4.9	Oil pipelines, Oil Stored in Tranformers	To Confirm			
4.10	Dedicated Water availability	To Confirm			
4.11	Chemical handling	To Confirm			
4.12	HV Installation/ Test plants	To Confirm			
4.13	Emergency Preparedness/Procedures and Escape plans	To Confirm			
4.14	Entry & Exit Plans	To Confirm			
4.15	Disaster Management/Methodology and System	To Confirm			
4.16	Fire Fighting Systems	To Confirm			
4.17	Building Stability	To Confirm			
4.18	Occupational Health, industrial Hygiene	To Confirm			
4.19	Awareness, Preparedness and Response	To Confirm			
4.20	Finished Goods movement	To Confirm			
4.21	Gas and overhead supply pipelines	To Confirm			
4.22	Issues Related with Training and Communication	To Confirm			
4.23	Any other Hazard which is evident in the areas, processes and operations listed in Cl 3 as above. Identification of hazards as described above is not limited and all other hazards which are evident and observed during the course of the audit is to be covered.	To Confirm			

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5	PRE QUALIFICATION CRITERIA				
5.1	Bidders having successful experience of carrying out minimum 2 similar safety audits in last 7 years at Public/Private Large manufacturing Organisation or process Industry can bid in this enquiry.	To Confirm & Submit			
5.2	<p>The auditors should have individual educational qualification(Minimum) and experience described below.</p> <p>(i) Auditors should have completed DGFASLI (Directorate General of Factory Advice Services and Labour Institute) certificate course for carrying out safety audits.</p> <p style="text-align: center;">OR</p> <p>(ii) Auditors should have succesfully completed PGDM Course for ISHE</p> <p style="text-align: center;">OR</p> <p>(iii) Auditors should have succesfully completed Advanced Diploma in Industrial Safety</p> <p style="text-align: center;">OR</p> <p>(iv) Full time Diploma/Degree in Industrial Safety recognized by the Board of Technical Education or All India COuncil of Technical Education or a recognized university.</p>	To Confirm & Submit			
5.3	Bidder to submit names of auditors alongwith their biodata giving details of qualification & experience as well as competencey areas. Different auditors are to be deputed for different areas of audit like Electrical, Mechanical, Chemical etc.	To Confirm & Submit			
5.4	The bidder should meet statutory requirements of Central/State Govt. Like Servie tax, Registration Number and Permanent Account Number as applicable	To Confirm & Submit			
5.5	Since the audit is to be carried out extensively in hazardous areas and can also involve audit at heught, the age of the auditor should not be more than 62 years and he/she should be physically fit.	To Confirm & Submit			
6	TERMS AND CONDITIONS				
6.1	Offer to be submitted in two part bid system (Techno-commercial Unpriced Bid and Price Bid) both in separately sealed envelope and submitted in one sealed covering envelope	To Confirm			

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6.2	Submission of Data/Evidence: Under the tendered specifications sheet, wherever bidder is required to submit data, evidence etc., of conformance with BHEL specification parameters, the same shall be separately submitted to BHEL along with Techno-Commercial offer in a signed document.	To Confirm			
6.3	Subcontracting and subletting of the contract is not allowed.	To Confirm			
6.4	Bidder has to submit tentative audit plan along with the offer.	To Confirm			
6.5	Total Time Period of audit schedule: Audit is to be completed as per scope and norms within 3 working days. The minimum mandays to complete the audit shall be 6 mandays. Report to be submitted within 30 days after audit. Total work is to be completed in 60 days after issue of work order.	To Confirm			
6.6	Code of Standard to be followed as per IS 14489-1998	To Confirm			
6.7	Bidder shall sign and stamp on each page of BHEL Specification as a proof of acceptance.				
7	NOTE				
7.1	Confidentiality of the information to be maintained	To Confirm			
7.2	No usage of Pendrive/Flash Drive	To Confirm			
7.3	Mobile phones with camera are not allowed. In case of any requirement of photograph, BHEL may provide service of a camera or a photographer as required.	To Confirm			
7.4	All Reports will be hard bound(3 copies) in good quality print along with two soft copies on CD Media.	To Confirm			
7.5	Reports shall have auditors licence/qualification details for conducting such audits	To Confirm			
7.6	Bidder may visit our work place before submitting the offer to ascertain volume and type of work	To Confirm			
7.7	To be submitted along with this tender:- With techno-commercial bid (in an envelop marked "Techno-Commercial Bid")	To Submit			
7.8	Supporting Documents:- a) Copy of all the work orders to prove conditions at Clause 5 b) Copy of Service Tax Registration & PAN Card	To Confirm			
7.9	Price Bid to be submitted in a separate envelope marked as "Price Bid"	To Confirm			
7.10	The offer should be valid for a period of 90 days from tender opening date.	To Confirm			

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7.11	Delay in execution of work shall attract penalty @1% per week of the award value or upto 10% of the award value. GST on penalty shall be extra	To Confirm			
7.12	BHEL reserves to itself, the following rights without entitling the contractor to any compensation:- Resorting to any, some, all of the actions like Contract Termination, recovering the dues/losses from the Security Deposit and the Contract amount, forfeiting the Security Deposit, getting the work done through other agencies at the cost of the Contractor, cancellation of registration, banning the business with BHEL etc., in any event of the followings: a) Contractor's repeated poor performance, withdrawal from or abandonment of the work, except in force majeure conditions b) Serious lapse in performance, Persistent disregard of the BHEL instructions. c) Failure to conduct the audit within stipulated time period. d) Assignment, transfer, subletting of the contract work. e) Non -fulfillment of any contractual obligations or obligations under the law.	To Confirm			
8	LODGING, BOARDING, TRANSPORT ASSISTANCE				
8.1	BHEL, Bhopal will provide to and fro travel assistance from Airport/Railway Station to Guesthouse at Bhopal only. Travel between Guesthouse and Factory along with Accomodation, Lodging and food will be arranged by BHEL.	To Confirm			
8.2	Bidder should include the travel cost(to and fro) of their auditors from their office to Bhopal Airport/Railway Station in their offer. BHEL will not be responsible for arrangement of travel tickets of the auditors from their office to Bhopal and return. The to and fro travel tickets will have to be arranged by the bidder at their cost and convinience.	To Confirm			
9	TERMS OF PAYMENT				
9.1	Payment may be regulated as follows, subject to the deductions towards security deposit, income tax with surcharge, any other tax or levies applicable and recoveries towards materials/ services rendered on chargeable basis.	To Confirm			
9.2	All the payments shall be released by BHEL through electronic pay mode only.	To Confirm			

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9.3	Bills to be submitted in duplicate, which will be duly verified, checked and forwarded by concerned engineer to Finance Department for further checking, passing of bill and releasing payment to the party. No Advance payment will be made. Normally payment will be made within 60 days from the date of submission of Bill and 45 days in case of MSME vendors.	To Confirm			
10	EVALUATION OF OFFER				
10.1	No condition or deviations should be asked for in price bid.	To Confirm			
10.2	The work is indivisible and total work shall be ordered on the L1 bidder (single party) who quotes the lowest rate in totality.	To Confirm			
10.3	The quoted prices should be firm. No variation in price shall be allowed.	To Confirm			
10.4	If the tenderer deliberately gives wrong information in his tender, BHEL reserves the right to reject such tender at any stage or to cancel the contract, if awarded and forfeit the Security Deposit.	To Confirm			
11	OTHER CONDITIONS				
11.1	BHEL reserves the right to cancel/short close this tender without assigning any reason whatsoever and in such cases no bidder shall have any claim arising out of such action.	To Confirm			
11.2	If the work is not executed or partly executed within the agreed execution period period, BHEL reserves the right to cancel the order and get the work executed from the alternate source(s) at the Risk and Cost of the Contractor. In such an event, it shall be obligatory on the part of contractor to make good any loss suffered by BHEL	To Confirm			
11.3	The bidder has to assume full responsibility of the safety of auditors deployed and to comply with the security/ safety regulations of BHEL and others, inside/ outside the BHEL factory	To Confirm			
11.4	In case any additional facility is required on the supplied equipment/services requiring upgrade, the bidder shall provide the same at mutually agreed terms. BHEL also reserves the right to extend the contract after expiry of initial period. The extension will be decided on mutually agreed terms & condition and will be valid only after written communication to this effect.	To Confirm			
11.5	GST shall be applicable as extra. Any loss of credit or additional liability of tax on BHEL due to the reason attributable to the bidder shall be recoverable from them alongwith applicable interest	To Confirm			

Seal and Signature of Bidder